

## **Homemaker (HMK)**

### **Job Type:**

Full-Time or Part-Time

### **Job Description:**

The Homemaker works under the supervision of a Registered Nurse or designee & performs tasks that contribute to client's comfort & safety in the home.

- Functions within the limitations of the individual assignment.
- Attends to the client's request promptly.
- Provides companionship, socialization, & housekeeping services.
- Assists with meal planning, purchase of food, & food preparation.
- Assists client to live in clean, safe environment:
- Cleans bathrooms & kitchen, including stove & refrigerator.
- Personal errands, per client & agency request.
- Laundry.
- Vacuuming & dusting.
- Scrubbing floors.
- Changing bed linens.
- Knows & follows infection control policies including proper handwashing techniques.
- Maintains appropriate communication with the Nursing Supervisor (written & verbal) & with all members of the interdisciplinary team.
- Documents cares given & pertinent observations accurately as directed by the Care Plan/Nursing Supervisor.
- Treats clients & families with respect. Maintains confidentiality.
- Accepts & fulfills assignments with the agency. Exercises judgment in accepting assignments.
- Attends required inservice programs per agency policy.

**PHYSICAL / ENVIRONMENTAL DEMANDS: See ADA Requirements**

### **Qualifications:**

- Be eighteen (18) years of age.
- Demonstrate ability to read, write, & follow written Plan of Care & document tasks performed.
- Be self-directed & work with minimal supervision.
- Demonstrate dependability, tact, patience, & the ability to follow instructions.
- Possess good interpersonal communication skills.
- Have experience in cooking, cleaning, laundry, & shopping.

### **Reports to:**

Clinical Supervisor/RN Case Manager

### **Other information:**

- Competitive salary
- Comprehensive benefits
- 401 (k) retirement plan